



Broomhill Primary Nursery
Annual Duty of Candour Report
April 2020-March 2021

Care Inspectorate Registration Number: CS2003014413

Name of Manager: Dawn Reid, Head Teacher

Report written by: Rebecca Mutch, Depute Head Teacher

Service Provider:

Aberdeen City Council

Marischal College

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Care Service:

Broomhill Primary Nursery

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All health and social care service in Scotland have a duty of candour. This is a legal requirement that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

As part of this, we provide an annual report about the duty of candour in our service.

About Broomhill Primary Nursery

Broomhill Primary Nursery is a children's day-care service in Aberdeen. It is set across two rooms within the main school building. The setting comprises two morning and two afternoon sessions. It is registered for no more than 40 children, aged 3-5 years, at any one time.

Our school vision

Broomhill Primary Nursery encourages all members of our community to

- Never Give Up
- Strive for Success
- Always Aim High
- Work Together- One Team, One Dream

Our aims

We aim to

- Create a happy, secure and stimulating environment
- Work with parents/carers to promote the learning/development of children
- Continually evaluate the quality of the learning experiences provided for our pupils

How many incidents happened to which the duty of candour applies?

In the last year, there have been no incidents to which the duty of candour applied.

These are where types of incident have happened which are unintended, or unexpected, and do not relate directly to the natural course of someone's illness or underlying condition.

Types of unexpected or unintended incident	Number of times this happened
Someone has died	0
Someone has permanently less bodily, sensory, motor, physiological or intellectual functions	0
Someone's treatment has increased because of harm	0
The structure of someone's body changes because of harm	0
Someone's life expectancy becomes shorter because of harm	0
Someone's sensory, motor or intellectual functions is impaired for 28 days or more	0
Someone experienced pain or psychological harm for 28 days or more	0
A person needed health treatment in order to prevent them dying	0
A person needing health treatment in order to prevent other injuries	0

To what extent did Broomhill Primary Nursery follow the duty of candour procedure?

When duty of candour was introduced in April 2018, the Depute Head Teacher and nursery staff undertook online training.

Information about our policies and procedures

At Broomhill Primary Nursery, we ensure that if/when something negative happened (small incidents as well as any serious adverse events as detailed above), we informed parents/carers affected, apologised and offered to meet with them. We reviewed what happened and what went wrong to try and learn for the future. The service

manager records any incidents and reports these to the care Inspectorate as required.

What has changed as a result?

Staff are trained in duty of candour as part of their induction training.

Other information

Duty of candour has helped us remember that the people who use our care service have the right to know when things go wrong, as well as when they go well.

As required, we submitted this report to the Care Inspectorate but in the spirit of openness we have also placed it on our website.